

# Cabinet

**Date & time**

Tuesday, 26 June  
2018 at 2.00 pm

**Place**

Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**

Vicky Hibbert or Angela  
Guest  
Room 122, County Hall  
Tel 020 8541 9229 or 020  
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**Chief Executive**

Joanna Killian



**We're on Twitter:**  
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**Cabinet Members:** Mr David Hodge CBE, Mr John Furey, Mrs Helyn Clack, Mrs Clare Curran, Mr Mel Few, Mr Mike Goodman, Mr Colin Kemp, Mrs Mary Lewis, Mr Tim Oliver and Ms Denise Turner-Stewart

**Deputy Cabinet Members:** Miss Alison Griffiths, Mr Jeff Harris, Mr Cameron McIntosh and Ms Charlotte Morley

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Vicky Hibbert or Angela Guest on 020 8541 9229 or 020 8541 9075.**

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

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*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting*

## **1 APOLOGIES FOR ABSENCE**

## **2 MINUTES OF PREVIOUS MEETING: 29 MAY 2018**

The minutes will be available in the meeting room half an hour before the start of the meeting.

## **3 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

### **NOTES:**

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

## **4 PROCEDURAL MATTERS**

### **a Members' Questions**

- (i) The deadline for Member's questions is 12pm four working days before the meeting (*20 June 2018*).

### **b Public Questions**

The deadline for public questions is seven days before the meeting (*19 June 2018*).

### **c Petitions**

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### **d Representations received on reports to be considered in private**

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

- 5**      **REPORTS FROM SCRUTINY BOARDS, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL**      (Pages 1 - 2)

There is one report from the previous Communities Select Committee, that was deferred from April 2018, for Cabinet to consider.

- 6**      **LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS/ INVESTMENT BOARD TAKEN SINCE THE LAST CABINET MEETING**      (Pages 3 - 8)

To note any delegated decisions taken by the Leader, Deputy Leader, Cabinet Members and Investment Board since the last meeting of the Cabinet.

## **CORPORATE PRIORITIES: 2. ECONOMIC PROSPERITY**

- 7**      **SURREY COUNTY COUNCIL PUBLIC BUS CONTRACT RE-TENDERING 2018**      (Pages 9 - 16)

Surrey County Council is responsible for sourcing sustainable, safe, secure and reliable local bus services as defined by the Transport Acts 1985 and 2000.

There are currently 185 bus services operating in Surrey and the County Council gives some financial support to around 75%. This report seeks to award fifteen contracts to six operators, for the provision of 21 Public Bus Services. The current contracts which expire on 1 September 2018 have been retendered and if awarded will commence from 2 September 2018.

N.B. There is a Part 2 annex to this report – item 13

*[Decisions on this item can be called in by the Corporate Overview Select Committee or the Environment Select Committee]*

- 8**      **INVESTMENT BOARD ANNUAL REPORT**      (Pages 17 - 46)

The Investment Strategy agreed by Cabinet in July 2013 was developed in response to the requirement for the Council to enhance its financial resilience in the longer term. In facilitation of this strategy, Cabinet approved the business case for the creation of a property company and associated subsidiaries in May 2014 in order to achieve a balanced property portfolio (across sectors and geographies) to generate an income for the Council. The property company, Halsey Garton Property Ltd, and its subsidiaries are referred to in this report as “the Halsey Garton Property Group” (HGP).

The Investment Board was created in March 2017 to approve property investment acquisitions, property investment management expenditure, property investment disposals and the provision of finance to HGP for the purposes of the strategy. Prior to this an Investment Advisory Board was in place to make recommendations for Cabinet decision. This annual report providing details of the investment property portfolio forms part of the agreed governance arrangements.

N.B. There is a Part 2 annex to this report – item 14.

*[The decisions on this item can be called in by the Corporate Overview Select Committee]*

**9 MONTHLY BUDGET MONITORING REPORT**

(Pages  
47 - 52)

This report presents the council's financial position for 2018/19 at the end of May 2018, including financial year end projections for the capital and revenue budgets. It highlights indications of material or significant variances to Medium Term Financial Plan (MTFP) assumptions, as well as emerging issues, risks, areas of concern and proposed actions to resolve them.

Please note that the annex to this report will be circulated separately prior to the Cabinet meeting.

*[The decisions on this item can be called in by the Corporate Overview Select Committee]*

**CORPORATE PRIORITIES: 3. RESIDENT EXPERIENCE**

**10 FORMATION OF GUILDFORD JOINT COMMITTEE**

(Pages  
53 - 80)

Building on the positive partnership working between Surrey County Council (SCC) and Guildford Borough Council (GBC), it is proposed to create a Joint Committee in place of the current SCC Guildford Local Committee. SCC Cabinet (and full Council) approval is now sought to establish the Joint Committee. As part of this process, approval is also being sought from the GBC Executive (and full Council). If approved by both councils, the Joint Committee will be in place from 19 September 2018, when it will hold its first meeting.

**11 SURREY PERFORMING ARTS LIBRARY - FUTURE ARRANGEMENTS**

(Pages  
81 - 86)

The Surrey Performing Arts Library (SPAL) helps support the cultural life of the county by bringing together a wide range of material on all aspects of performing arts, including the loan of multiple sets of music and drama items borrowed by groups. In order to ensure the long term sustainability of the collection, a review, including extensive public consultation, of how the collections are managed has been carried out.

Arising from this, discussions have been initiated with a group, established as a charity, ('NewSPAL') around the potential user and service benefits that could accrue were the collections to be transferred to them.

Both music and drama collections are currently housed at Denbies in Dorking. To ensure the effectiveness, coherence and continuity of the service, the collection is to be relocated to Ewell Library where the collections will be within the main library system.

*[The decisions on this item can be called in by the Adults & Lifelong Learning Select Committee]*

**12 EXCLUSION OF THE PUBLIC**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

**PART TWO - IN PRIVATE**

**13 SURREY COUNTY COUNCIL PUBLIC BUS CONTRACT RE-TENDERING 2018**

(Pages  
87 - 92)

This is the Part 2 annex relating to item 7.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[Decisions on this item can be called in by the Corporate Overview Select Committee or the Environment Select Committee]*

**14 INVESTMENT BOARD ANNUAL REPORT**

(Pages  
93 - 104)

This is the Part 2 annex relating to item 8.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decisions on this item can be called in by the Corporate Overview Select Committee]*

**15 PUBLICITY FOR PART 2 ITEMS**

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

**Joanna Killian**  
**Chief Executive**  
Monday, 18 June 2018

## QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

### **Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

## MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

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Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*